

REACH

Resource Centers on Independent Living
www.reachcils.org

Dear to whom it concerns,

July 18, 2019

Jordan Smelley would make an exceptional employee to your agency. Jordan has been leading our workshops for youth transition at our non-profit and Center on Independent Living, REACH of Plano. Jordan has the knowledge, skills, and passion to provide the necessary skills for young adults with disabilities. Jordan has led two groups for the past four months with the Plano Adult Transition Center's students, by providing them the social skills and among other essential information such as coping skills, effective communication, and healthy behavior. Jordan knows how to control and guide the group appropriately, and has genuine passion for what he does with the students. The students enjoy his company and feel like they benefit from his workshops, according to the surveys our center passes out at the end of each workshop. Jordan is also an eager learner and wants to excel in his profession. Any agency would be grateful to have someone so passionate and engaging with his audience. Jordan goes "out of his way" to provide the best services and provides parents with the necessary resources for the students while remaining professional. If you have any questions, please feel free to contact me at (972) 398-1111, or email at Kkososki@reachcils.org.

Sincerely,

Kathryn Kososki



Community Living & Youth Transition Specialist



Resource Centers on Independent Living
www.reachcils.org

To whom it may concern,

November 12, 2019

I have had the pleasure for half a year now to work with Jordan Smelley as a volunteer peer specialist in our Youth transition program for young adults with disabilities. Jordan has demonstrated his remarkable skills and assets in helping the disability community. I recommend him for numerous reasons for many positions. He has been a pleasure to have on board.

REACH of Plano helps people with disabilities of all types and ages with peer support, skills training, resources and advocacy. Jordan has assisted with all areas and has coordinated and facilitated workshops, trainings and discussions. He has shown experience, reliability, leadership and passion. He excels in communication in all forms. A great team player with whatever needs to be done. I have never been anything but delighted with what he contribute. Always above and beyond.

Please do not hesitate to call me if you need more info!

Sincerely,

Julie Espinoza

Asst. Director

972/398-1111

To Whom it May Concern,

My name is Alban Snider, I am writing this letter on behalf of Jordan Smelley as reference and testament to his good character. I am currently the Children's Worship Coordinator at Irving Bible Church. When I met Jordan, I was the Director of Operations for the Children's Ministry and was over the area that Jordan and his team were working in last summer. Although Jordan was not the supervisor, he immediately became our point of contact, he is very good with people and it quickly became obvious that he could best communicate between his team and our children's ministry. Not only was he a good communicator, but diligent with our space. Jordan and his team served a large population that outnumbered them significantly and there were incidents that caused damage to our facility. Jordan was quick to report everything and coordinate with our facilities department to get things fixed. He didn't just fix things that his team were responsible for, he also had things fixed that were simply broken. It was nice to have Jordan around last summer, he made a very chaotic situation feel manageable and brought a lot of joy with him. At the time he was working in our church, Jordan had his braces on every day and we were quite impressed with how little that hindered him. He was even the person who was put in charge of some of the clients that had the tendency of taking off running. His braces have obviously created many challenges for Jordan, but I truly believe his perseverance has instilled in him a mentality of overcoming and staying positive, so much so that he has a heart for helping people and making their lives better. Jordan is a very hardworking, honest, enthusiastic, and capable person. He is very personal and very relational and I'm fortunate to call myself his friend. Professionally, he was a pleasure to deal with and we miss having him around, his great attitude and productivity were a blessing to us and will be to anyone who has the pleasure of working with him.

Please feel free to reach out to me with any additional questions or information. Thank you,

Albán Snider
Children's Worship Coordinator
Irving Bible Church
asnider@irvingbible.org

January 18, 2018

Karen Buie
6928 Baltusrol Road
Fort Worth TX 76132

To Whom It May Concern:

We have known Jordan Smelley for 16 years. Our son Scotty has Down Syndrome and Jordan has been his best friend since 6th Grade. Scotty is now 31. Jordan comes to our house on weekends and serves as companion to Scotty. He drives him to events and keeps him entertained. Jordan has an unusual capacity for kindness toward those with disabilities. We find Jordan trustworthy and dependable. Though he may have some physical limitations he has always put worth his best effort to complete the task. Please call me if you have any questions at 817 235-2071

Karen Buie

July 1st 2013

To Whom It May Concern:

I am writing to recommend Jordan Smelley for the post to which he is applying. Jordan has worked 5 shows as an audio intern here at Casa Manana. More specifically he was backstage working as an A2/RF tech during the runs of the shows. He was responsible for making sure all of the RF mics were prepped for the actors to use during our shows. While the show was running he would track each mic to make sure that if there were any problems prior to going on stage then he would fix it. Also, if a problem cropped up while the actor was on stage, he would fix it in due course of the logistics of the show.

Jordan is very diligent in making sure that everything that I asked him to focus his attentions upon were followed through with the utmost of integrity. He has a great capacity to learn and do what is expected of him. He also has the ability to come to me if there are any issues and vocalize them before what he has discovered becomes a problem for the production.

Finally, I want to mention that Jordan was a gentle giant to have around backstage. Even when all was in seeming chaos, there he was with a smile on his face. It was rarely a time when he didn't have one on. It was always reassuring. Therefore, I know he will be an asset to your team. He has been to mine.

Please feel free to contact me if you have any further questions. Thank you for your time.

Jonathan 'JP' Parke
Production Supervisor
Resident Sound Designer
Casa Manana Theater
646.584.1219